



# Application for Employment

An Equal Opportunity Employer

### PERSONAL

Social Security # \_\_\_\_\_ Date \_\_\_\_\_

Name (Last, First, MI) \_\_\_\_\_ Phone \_\_\_\_\_

Current Address \_\_\_\_\_

Position Applied For \_\_\_\_\_ Rate of Pay Expected \$ \_\_\_\_\_

Availability: \_\_\_ Full Time \_\_\_ Part Time (*NOTE: Whether FT or PT, please indicate below days/hours you are available*)

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|--------|----------|--------|
|        |         |           |          |        |          |        |

Date Available to Begin Work, If Hired \_\_\_\_\_

Are there any other work experiences, skills, or qualifications that you feel would especially fit you for work here? Please add any additional comments you think are important for us to consider.

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*If you are applying for a job with minimum age requirements, you may be required to submit proof of age.*

Are you 18 years of age or older? **Y** or **N**

If hired, can you furnish proof you are eligible to work in the United States of America? **Y** or **N**

Have you ever been convicted of a felony? **Y** or **N**

If yes, please explain: \_\_\_\_\_

*A "yes" answer does not automatically disqualify you from employment, since the nature of offense, date, and job applied for will be considered.*

Have you previously applied for employment here? **Y** or **N**

If yes, when? \_\_\_\_\_

### EDUCATION RECORD

|  | Degree | GPA | Currently Attending? |
|--|--------|-----|----------------------|
|--|--------|-----|----------------------|

High School \_\_\_\_\_

College/Univ. \_\_\_\_\_

Trade/Other \_\_\_\_\_



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**WORK HISTORY** *(begin with the most recent, list all past employers, including any military experience)*

Company \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Type of Business \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Employed From \_\_\_\_\_ To \_\_\_\_\_

Exact Job Title \_\_\_\_\_ Earnings at Hire \$ \_\_\_\_\_ at Termination \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Description of Duties \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Type of Business \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Employed From \_\_\_\_\_ To \_\_\_\_\_

Exact Job Title \_\_\_\_\_ Earnings at Hire \$ \_\_\_\_\_ at Termination \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Description of Duties \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Type of Business \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Employed From \_\_\_\_\_ To \_\_\_\_\_

Exact Job Title \_\_\_\_\_ Earnings at Hire \$ \_\_\_\_\_ at Termination \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Description of Duties \_\_\_\_\_

**Can we call your most recent employer?**            Yes    No

**REFERENCES** *(please list at least two references, professional or personal, none of whom are related to you)*

Name \_\_\_\_\_ Phone \_\_\_\_\_ Nature of Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Nature of Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Nature of Relationship \_\_\_\_\_



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### Affidavit

I certify that all information I have provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics, and mode of living obtained from neighbors, friends, former employers, schools, and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation. I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE. I have read, understand, and by my signature consent to these statements.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **APPLICATION FOR EMPLOYMENT: PART 2**

*Please answer the following questions.*



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1. There are 24 cans of dog food in one case. I would like you to get  $\frac{1}{4}$  of a case. How many do you get?
2. We are often required to give medicine to animals many times a day. If we are giving Amoxicillin twice a day, each dose being 12 hours apart, and the first dose was given at eight in the morning when would we give the next dose?
3. If a certain medication costs ninety cents for one tablet, how much would I have to pay for 6 tablets?
4. Including the one currently serving in office, name the last 3 presidents of the United States.
5. What is the first and last name of the first president of the United States?