



Application for Employment

An Equal Opportunity Employer

PERSONAL

Social Security # _____ Date _____

Name (Last, First, MI) _____ Phone _____

Current Address _____

Position Applied For _____ Rate of Pay Expected \$ _____

Availability: ___ Full Time ___ Part Time *(NOTE: Whether FT or PT, please indicate below days/hours you are available)*

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Date Available to Begin Work, If Hired _____

Are there any other work experiences, skills, or qualifications that you feel would especially fit you for work here? Please add any additional comments you think are important for us to consider.

If you are applying for a job with minimum age requirements, you may be required to submit proof of age.

Are you 18 years of age or older? **Y** or **N**

If hired, can you furnish proof you are eligible to work in the United States of America? **Y** or **N**

Have you ever been convicted of a felony? **Y** or **N**

If yes, please explain: _____

A "yes" answer does not automatically disqualify you from employment, since the nature of offense, date, and job applied for will be considered.

Have you previously applied for employment here? **Y** or **N**

If yes, when? _____

EDUCATION RECORD

Degree	GPA	Currently Attending?
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High School _____

College/Univ. _____

Trade/Other _____



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WORK HISTORY *(begin with the most recent, list all past employers, including any military experience)*

Company _____ Address _____ Phone _____

Type of Business _____ Immediate Supervisor _____ Employed From _____ To _____

Exact Job Title _____ Earnings at Hire \$ _____ at Termination \$ _____

Reason for Leaving _____

Description of Duties _____

Company _____ Address _____ Phone _____

Type of Business _____ Immediate Supervisor _____ Employed From _____ To _____

Exact Job Title _____ Earnings at Hire \$ _____ at Termination \$ _____

Reason for Leaving _____

Description of Duties _____

Company _____ Address _____ Phone _____

Type of Business _____ Immediate Supervisor _____ Employed From _____ To _____

Exact Job Title _____ Earnings at Hire \$ _____ at Termination \$ _____

Reason for Leaving _____

Description of Duties _____

REFERENCES *(please list at least two references, professional or personal, none of whom are related to you)*

Name _____ Phone _____ Nature of Relationship _____

Name _____ Phone _____ Nature of Relationship _____

Name _____ Phone _____ Nature of Relationship _____

Name _____ Phone _____ Nature of Relationship _____

Affidavit

I certify that all information I have provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics, and mode of living obtained from neighbors, friends, former employers, schools, and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation. I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE. I have read, understand, and by my signature consent to these statements.

Signature _____

Date _____